

Answers to Frequently Asked Questions

General

Q1. What is BMS/BBA (FIA) course all about?

A1. Bachelor of Management Studies or BMS allows students to obtain the knowledge and skills needed to assume management positions in a wide range of organizations. Management Studies program provides students with a solid foundation in the field of management and strategy designing. The electives allow students to develop deeper knowledge in specific areas of interest – finance, marketing, human resource management and management of global business. In addition to business management course, it will equip students to understand how organizations work, how they are managed, and sensitize students towards national and international environments. Student centered learning focuses on skills and practices that enable lifelong learning and independent problem-solving.

Bachelor of Business Administration (Financial Investment Analysis) or BBA (FIA) is designed to develop analytical skills in the field of finance since 1999 (introduced in Shaheed Rajguru College of Applied Sciences for Women in 2017). The program is focused to create financial expertise to contribute in emerging India in the following specific fields of Banking and financial services; Investment and fund management; Corporate financial management and Financial Risk Management. The students are exposed to various statistical, quantitative, econometric tools & techniques used for financial analysis with the help of Software like SPSS, Eviews, R, Metlab etc. Students are prepared to work on various financial research projects and make presentations of their works and findings. This program is a true value addition in professional education in the field of finance at the earliest stage of under graduation.

Q2. What are the objectives of DMFS as a whole?

A2. Vision and Mission

Since its commencement in 2017, the Department of Management and Financial Studies has been dedicated to its vision of being a pioneer in nurturing next generation leaders and change agents strongly rooted in eternal values, fostering excellence in all the fields of society. With ardor and devotion we provide our students a dynamic and diverse environment with a sublime exposure to new innovative ideas and intellectual transformation. There are 2 courses that are covered under the umbrella of the Department of Management and Financial Studies:- Bachelor in Management Studies (BMS) and Bachelor of Business Administration (Financial Investment Analysis) [BBA(FIA)].

The Department has a mission of:-

- ØExpanding the realm of knowledge and education within and beyond the curriculum.
- ØDeveloping, nurturing and enabling the potential of future global citizens as leaders, reformers and trailblazers.
- ØContributing towards excellence in leadership, financial and management education to ensure its relevance to the needs of society and people around.

From the current session , students will be studying under the new LOCF scheme. Shaheed Rajguru College of Applied Sciences for Women is one of the 2 colleges to offer the BBA (FIA) course to the students.

Both the courses are meant to teach students things not just theoretically but also having a practical approach to the subjects.

Q3.What all facilities/extra-curricular opportunities are available to the students in Shaheed Rajguru College of Applied Sciences for Women?

A2. All students have access to a well-equipped library, gym, canteen with variety and good quality food, opportunities to join and even form societies like finance society, marketing, literary, art, music society and many

more, as per their interest. Apart from this, students have the option to play sports like- table tennis, volleyball, badminton, chess etc. They can also do social work as a member of Enactus, NSS, Unnat Bharat Abhiyan.

Reach college

Q1. Which is the nearest metro station?

A1. Two metro lines are nearest to our college campus:- On Blue Line both going towards Noida City Center (both are equidistant): - Mayur Vihar Extension - New Ashok Nagar; On Pink Line – Mayur Vihar Pocket 1.

On reaching any of the above mentioned metro stations you can take rickshaw/ auto and it will take 10 minutes to reach our college campus.

Teaching Methods at DMFS

Q1. What is the teaching pedagogy at DMFS?

A1. In BMS and BBA(FIA) courses, an attempt is made to not to limit the students to just theoretical studies, practical exposure and learning is also provided to them through seminars, presentations, field visits etc. Students can start a research project under the guidance of teachers and expand their horizons. Also, all faculty members encourage each and every student to speak up in class through interactions, general discussions about a topic etc.

In the past, students have had the chance to learn from eminent speakers like- Prof Ram Singh (Delhi school of economics) on the topic Indian Economy- Opportunities and Challenges Ahead; Mr. Harsh Gupta (Assistant Director, Moody's Analytics Knowledge Services) on the topic mergers and acquisitions; Dr. Kumar Bijoy, a renowned chartered financial analyst on Union Budget 2020; Mr. Suraj Sudhakar, Sr. HR Manager with SAP, an IT MNC on Employee Value Propositions in the Experience Era and many more. Also, Workshops on different domains are conducted on a regular basis to equip the students with necessary skills as per the demand of the industry. Field trips to SEBI (to understand the working of financial markets), Coca-Cola Factory (to understand the process of how a product goes from manufacturing to the market and what all problems are faced).

Q2. What is the internal assessment criterion for students?

A2. Shaheed Rajguru College of Applied Sciences for Women aims to assess the students' performance through a continuous system of tests and projects marked for internal assessment purpose, mid-term and semester-end examination to ensure that highest academic standards are maintained. To stimulate the intellect and enhance intellectual capabilities the case method of learning is used. Case discussions are supplemented with lectures, seminars, games, role plays, industrial visits, and group exercises. Application of theoretical knowledge to real-life problems is tested through this pedagogy.

AECC, DSE, SEC

Q1. What are Ability Enhancement Compulsory Courses (AECC)?

A1. "AECC" courses are the courses based upon the content that leads to Knowledge enhancement in the subjects like: (i) Environmental Science, (ii) English/MIL Communication. These are mandatory for all disciplines. Students will study one subject in first semester and one in the following i.e. 2nd semester.

Q2. What is Skill Enhancement Courses (SEC)?

A2. SEC courses are value based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc. All students are given the option to choose their SEC in the 2nd year (i.e. in 3rd and 4th semester).

The following are the SECs for BMS students:

- 1. Advanced Spreadsheet Tools for Business**
- 2. Software for Data Extraction and Analysis-**
- 3. IT tools for Business**
- 4. Personality Development and Communication**
- 5. Statistical Software Package**
- 6. E-Commerce**

7. Basic Econometrics Using Software

8. Business Analytics

The following are the SECs for BBA (FIA) students:

1. IT TOOLS FOR BUSINESS
2. FINANCIAL DATABASE AND ANALYSIS SOFTWARE FINANCIAL ANALYTICS
3. ADVANCED SPREADSHEETS TOOLS FOR BUSINESS ANALYSIS

Q3. What is Discipline Elective Courses (DSE)?

A3. DSE are elective courses offered by the main discipline/subject of study of management. For BMS, a choice from amongst the four DSE (Finance; Marketing; Human Resource Management; Management of Global Business) is to be made by the students. DSE are offered to students to gain advanced exposure to an elective of their choice. A Student would be free to choose any FOUR subjects from the chosen DSE mentioned above (TWO courses in semester V and TWO in semester VI, from the courses offered).

BBA (FIA) offers 8 papers under this category four each in semester V and VI. An additional paper in Research project mode (Semester-long Research Project) may be offered at semester VI as extra credit paper under discipline specific electives. Students can choose one Research project as extra paper under the guidance of a teacher. Subjects offered- Investment Banking & Financial Services, Corporate Analysis & Valuation, Business Tax Planning, Advanced Financial Econometrics, Strategic Corporate Finance, Behavioral Finance, Management of Financial Institutions, International Financial Architecture, Research Projects (additional course for extra credit).

[Refer to the links for details on AECC, GE and DSE subjects:-

BMS- <https://www.raigurucollege.com/college/docs/65579940.pdf>

BBA (FIA) - <https://www.raigurucollege.com/college/docs/40400346.pdf>

Standard Operating Procedures for Online Classes

Q1. How classes will be held in online mode?

A1. Whether the classes are online or offline, proper timetables are followed which will be available on the college website itself. The link for the respective class is usually shared within 4-5 mins of the commencement of the class. It is highly appreciated if the students keep their videos on to keep the class interactive. The attendance will be marked by the software as well as by the teachers.

Q2. Do the students need specialized software for attending online classes?

A2. To attend the online classes, no such specialized software is required. The students just need to install:

- "GOOGLE CLASSROOM" - The respective subject teachers' will be sharing the classroom code, students have to join the group using that code. Recordings of the classes, assignments, tests, study material (if any) etc. will be available in the Google Classroom itself.
- "GOOGLE MEET" - The teachers' will share the link of the class either on Google Classroom or on the WhatsApp group and the students has to join the classes using those links only.

It is highly advisable for the students' to have a formal Email address which they will be using to join the Google Classroom and daily classes.

Q3. How to start on Google Meet?

A3. 1. Please download the Google Meet client app from Google Play store in your Android phone, iPhone, iPad, Android pad, laptop or desktop. In case of laptops or desktops, google meet may be accessed directly through browser as well.

2. Once you download the app, sign in using your Google account.

3. Go to the Settings - profile page and set up your profile. Use your official name. Set a profile picture. This is essential to mark your attendance in the class.

4. In the homepage, go to the join the meeting icon; choose your meeting as per the schedule provided. You need to enter the meeting ID and password to join the meeting. This information is available in the invite sent to you. Or simply join the meeting by clicking the link provided in the official class WhatsApp group.

5. Your daughter is now part of the online class.

6. In addition to google meet, all the students will be required to join google classrooms created for each subject separately. Codes to join the classroom will be provided by the teacher.

Q4. What are the guidelines to be in online class?

A4. When switching to online classes, students have many adjustments to make—including learning how to navigate a virtual classroom. Following these etiquettes called netiquette can help you to adapt smoothly and avoid embarrassment or misunderstandings. The guide below shall assist your daughter to become successful virtual classroom students and help during these difficult times:

1. Videos should be on during the class.

2. Ask your ward to not hesitate to be in touch with teacher if facing any problems

3. Every student should join at scheduled time (preferably within 2-4 minutes after the link is shared). Don't be late so as to not any disturbance in the class or miss out on any topic.

4. Be informed about your child's class schedule.

These tips and tricks will help your ward to sail through the digital classroom. Happy Learning!

Societies and activities by department and college as a whole

Q1. Why should a student be involved in extra - curricular activities?

A1.

- Extra - curricular activities not just help in expanding the knowledge but expand the network of participants and increase their social skills.
- These activities provide practical implications and knowledge of the subjects which they study. Like decision making, work handling etc.
- Experience of organizing activities and participation adds value to the students, thus makes it easier to get a good higher education institution.
- At the time of placements, the corporates prefer to choose those students who are not just focused on academics but also involved in other activities.
- Skills like teamwork, adaptability, problem solving etc. can never be taught. They can only be learnt through participating in activities or being a member of a society.

Q2. Are there any extra-curricular activities in college?

A2. The College has three main societies for management:

Raqam: the finance and investment society

Mark - Haven: the marketing society

Equilibrium: the Economics society

Other than these societies, there are various cultural societies and other volunteer work opportunities -

Ahaarya: dance society, Mukhauta: street play society, Elvira: art society, Inklings: literary society, Philyra: singing society, Globetrotters: travel and tourism society, Shuffleshots: photography society

All of these societies also conduct their annual fests with great enthusiasm and students can audition to be a member of any of these societies

Volunteer work experience is provided by Enactus, Girl up: Nayaab, Unnat Bharat Abhiyan, and NSS.

E-Cell: the entrepreneurship development cell, Institution's Innovation Council helps students explore and develop their innovative minds and support them in their entrepreneurial dreams and endeavors.

There are four clubs as well- Robotics, Movie club, Eco-club (Pravidhi) and EK Bharat Shrestha Bharat
Apart from this, students can be part of sports teams and play sports like- volleyball, badminton, Table tennis, aerobics. Annual sports day meet is also held; the Department of Management and Financial Studies won the *First* position in March Past on Sports Day 2019-20.

Q3. What are the different activities organised by DMFS (Department of Management and Financial Studies) for students' development?

A3.

•Technical Activities-

1. **ORIENTATION DAY:** Department of Management and Financial Studies organizes the orientation and appreciation ceremony to introduce the new batch to the faculty and distribute appreciation certificates to the 2nd and 3rd year students for their contribution towards the department and college.
2. **IIDAIRA (TECHNICAL FEST):** The technical fest of Department of Management and Financial Studies is organized annually where various competitions like:- Market to Mark it, De - case it, Hogwarts war, Saude Baazi, Markfin Express, Perfect Match, Mind-O-Pedia are organised. IIDAIRA'18 witnessed Standup comedian Mr. Akash Gupta while IIDAIRA'19 witnessed Literary Performance by Days of our lives (Adnan Mughal and Rajat Sood) and Standup comedy by Mr. Harsh Gujral
3. **FIELD VISITS:** To SEBI, DILLI HATT, FACTORIES like NESTLÉ, PARLE etc.
4. The Departmentorganised and witnessed the very first edition of the **INTERNATIONAL YOUNG RESEACHER'S CONCLAVE** on September 25 & 26, 2020.

•Cultural Activities -

1. **TEACHER'S DAY:** The event consisted of lively interactive sessions, beautiful dance performances, melodious and soothing songs presented by students and giving titles to the teachers.
2. **FRESHER'S PARTY:** To welcome the new batch to the college and to acquaint them with their seniors.
3. **DIWALIPOOJA** by the Department and **DIWALI MELA** by the College.

•Seminars / Sessions / Webinars -

- **Talk on Soft Skills** on 3 September 2019 in collaboration with ITM.
- **Soft Skills for Employability** in collaboration with ICFAI Business School, Gurgaon on 19th September 2019.
- **Talk on Indian Economy: Opportunities and challenges** ahead on September 23, 2019 hosted by Prof. Ram Singh.
- **Merger/Acquisitions - Process and Research** on 24th September 2019 led by Mr. Harsh Gupta.
- **Seminar on Career Prospects** in association with IMS learning resources on 26th September 2019 hosted by Mr. Abhijit Chowdhury.
- **Seminar on Budget 2020** by Dr. Bijoy Kumar, a renowned chartered financial analyst
- **Employee Value Propositions in the Experience Era** organized on 9th April, 2020 by Mr. Suraj Sudhakar.
- **Review of Epidemiology & Clinical Manifestation on COVID-19** by Dr. Simardeep Gill on 13th April 2020.
- **Prospects In Digital Marketing** on April 15, 2020 by Ms. Swati Gupta.**Career Prospects of HRM** hosted by Ms. Mollshree on April 26, 2020
- **Career Prospects of HRM** hosted by Ms. Mollshree on April 26, 2020
- **Career Prospects in Finance** on April 29th, 2020 by Mr. Jaspreet Dhingra.
- **Importance of Marketing and the Need for TalentedMarketers** on May 1,2020 conducted by Mr. Mayank Jain.
- **Impact of Covid on Financial Services** on 2nd May 2020 by Mr. Sandeep Sonpatki & Mr. Shubham Gupta.
- **Understanding Global Business** on 4th of May 2020, with Professor Aman Agarwal & C.A. Anil Sharma.
- **Revival of Economy post COVID** on 5th May 2020 by Dr. Rajesh Kothari.

- **Top soft skills for a successful career** on 7th may, 2020, with Professor Upasana Dhanda.
- **Societal Marketing: The New Normal** on 15th May 2020, with Mr. JAYANT SHAH.
- **Networking for global professionals** by Ms. Nidhi Nagori on 2 June, 2020

• **Fun Activities - DAYOUT & DEPARTMENT TOUR**

1. **Virtual Farewell:** The Department of Management and Financial Studies organised a virtual farewell for its graduating batch on 15th June 2020 and also launched the first yearbook.
2. **Informal Interactions:** The professors of the Department of Management and Financial Studies organise various informal sessions with the students of all years to stay in touch and help them cope with all ups and downs.
3. Department tour to places like- Jim Corbett and Nainital, Jodhpur, Jaisalmer

Hostel:

Q1. What eligibility criteria should be kept in mind before applying for residence in the hostel?

A1. The eligibility criteria to be taken care of before applying for residence in hostel are:

- Only outstation students who have secured admission into regular courses of the college are eligible for admission to the Hostel.
- Students whose parents reside in or around NCR of Delhi are not eligible for the Hostel seat. **Proof of residence**, such as Aadhar card is to be **submitted along with application**.

Q2. How seat allocation is done for hostel purposes?

A2. The allocation of hostel seats is done on the following basis:

1. Allocation is done as per University norms and UGC guidelines.
2. The number of seats for the students of a particular course depends on the sanctioned seats in that course.
3. The college reserves the right for the allocation/cancellation of any seat at any time without any reason thereof.

Q3. What is the admission procedure of the hostel?

A1. First year students admitted to the College will have to apply separately for the Hostel.

- Hostel forms and other forms are included in the last pages of the prospectus which is available on the college website.
- Candidates must submit the duly filled hostel application form/s in the Hostel Office immediately after securing admission in the college.
- A self-attested photocopy of the following documents must be submitted along with the Hostel Application Form/s (Form I-IV) :
 - The College Admission Fee Receipt
 - Class XII Marks Sheet
 - Residence Certificate issued by a competent local authority
 - Medical Certificate Form
 - Caste Certificate or Certificate of Physical Disability for candidates seeking admission under reserved categories
- Depending on the available seats, for each course, a list will be displayed on the website of the college. A candidate whose name appears on the list will have to appear personally along with her parents and local guardian for an interaction.

- Admission to the hostel will be confirmed only after interaction with the candidate along with her parents and the local guardian.

Once admission is confirmed, candidates must deposit the fee within time mentioned on the website, failing of which admission to the hostel is automatically cancelled.

Q4. Who'll take charge of the ward in case of prolonged illness or unforeseen emergencies?

A4. The parents of the student selected for admission are required to appoint a responsible person as local guardian to the satisfaction of the authorities. The local guardian will represent the parents and take charge of the ward in case of prolonged illness or unforeseen emergencies, university holidays and vacations. At all times, the local guardian must be prepared to take charge of her ward and be available on the given telephone / mobile numbers.

Q5. What is the fee refund policy of the hostel? (2020-2021)

A5. The refund policy for hostel admission cancellation/ withdrawal is as follows. For students applying for the cancellation:

- Within 30 days from the date of hostel admission:** 50% of hostel fee and mess charges of remaining months would be refunded with security deposit.
- After 30 days from the date of hostel admission:** Only mess charges of remaining months and security deposit would be refunded.

Q6. What facilities were provided by the hostel, and what we have to do?

A6. • The hostel can accommodate 110 students. Each room is built to accommodate 2-3 students. Each resident is provided with a bed, one built-in wardrobe/ almirah, one study table, a chair and a bookshelf.

• Residents are required to bring their own mattress, pillow cover, quilt, blanket, bed linen, towel, bucket, coffee mug, glass, spoon, thermos flask, torch, hot water bottle, thermometer, lock and key, duster and utensils etc.

Q7. What other facilities will be provided by the hostel?

Ans. - Facilities provided by the hostel:

- Laundry Room: The hostel has one laundry room with a fully automatic washing machine on each floor.
- Pantry: The hostel has one pantry on each floor with the induction plate and microwave oven. A refrigerator is kept in a common room.
- Wi-Fi Connection: Every floor is Wi-Fi enabled.
- Security: CCTVs are installed in and around the hostel.
- Mosquito/Insect Control: Insect Killer Machines are installed on each floor to safeguard the students from mosquitoes and insects.
- Sanitary Napkin vending Machine: A sanitary napkin vending machine is installed in the common room. Hostel is also equipped with sanitary napkin incinerators.

Q8. What are the specific timings for the relatives and friends to meet them in the hostel?

Ans. - Residents may receive their relatives and friends in the visitor's room. The timings for visitors are:

- 4.30 p.m. to 7.00 p.m.: On all working days
- 10.00 a.m. to 7.00 p.m.: On Sundays and other Gazetted holidays

- Visitors must sign and fill up pertinent columns of the visitor's book each time they are visiting.

Q9. Is there any common room in the hostel for the girls to sit together?

Ans. - • There is a student's common room equipped with recreational facilities such as television, refrigerator, carrom board, chess etc.

- It is the venue for residents to carry out activities like recitals, debates and discussions.

Q10.What medical facilities will be provided by the hostel?

A10. • A lady doctor is available for consultation in the hostel twice a week and is also available on call.

- All cases of illness must be immediately reported to the warden/matron.
- Hostel has a Medical Room with all basic medicines, BP machine, weighing machine and nebulizer.
- All cases of serious illness shall be referred to the nearest hospital. The local guardian will be duly informed and will have to take charge of the resident within twelve hours of intimation.

Q11. What are the local outing times for the residents?

A11. - No resident is allowed to go out of the hostel after 7.00 p.m. without prior permission. Violation of this rule could lead to strict disciplinary action, including suspension from the hostel: **Local Outing Timings:** Winter Timings (October-March): 7.00 a.m. to 6.30 p.m.

Summer Timings (April-September: 6.30 a.m. to 7.00 p.m.

After attendance, residents are permitted to move around inside the college campus till 10.00 p.m

Q12.How many times will the hostel residents get food in a day?

A11.Meals will be served in the dining hall at the following timings:

	Summer (March-October)	Winter (November-February)
Breakfast	7.30 a.m. – 8.50 a.m	7:30 a.m. – 8:50 a.m
Lunch	12.40 p.m. – 3.00 p.m	12:40 p.m. – 3:00 p.m
Tea	5.15 p.m. – 6.15p.m	5:15 p.m. – 6:15 p.m
Dinner	7.30 p.m. – 9:30 p.m	7:00 p.m. – 9:00 p.m

Meal timings will be strictly adhered to. Catering staff will not be expected to provide meals after the fixed timings.

Q13. What are the charges for staying in the guest room?

A13.The College has guest rooms which provide accommodation to the parents of the residents for a day at a nominal charge of Rs. 1000/- (November to March) and Rs. 1500/- (April to October) without meals.

Q14.What are the basic leave rules for the residents?

A14. The leaves that a resident can avail are the following:

- Local Guardian Leave – Weekend (Saturday/Sunday) & Gazetted holidays
- Home Leave – Vacations

c. Late Night Leave (up to 09:00 p.m.) – 2 times a month

d. Overnight Leave (to LG/s) – 2 times a month

All types of leave have to be made in advance in dated application letters to the Warden. Undated letters will not be entertained

Q15. What are the criteria to grant a leave?

A15. Residents may please note that they will be granted only those leaves for which their parents have given approval. Parents must specify whether late night/night out leave is to be granted to their daughter and note that the college shall not be responsible for the resident when she is outside the College Campus.

Q16.What steps will be taken regarding ragging?

Ans. - Ragging in any form causing mental and physical agony and abetment of ragging is strictly prohibited under University Ordinance XV-C and will invite police action under IPC. For instance, entering the junior's room without his/her consent by the senior would tantamount to trespassing and ragging.

Q17.Are there any additional charges apart from the total fees?

A17.Additional Annual Charges for using Cooler Rs. 3,000/- per room. Maintenance will be borne by the resident who is availing this facility. Annual Electricity Charges for using Room Convector Rs. 3,000/-. The college authorities reserve the right to increase electricity charges without prior notice if the rates are revised.

Q18.Can a student take offline coaching outside the college campus while staying in the hostel?

A18. In this case, students first need to take permission from the warden and after that any decision will be taken.

Q19.Can students arrange parties/ movie screenings for themselves?

A19. Yes, but first students need to take permission from the warden or to inform her and after that they can arrange parties and special dinner for themselves.

Q20.When is security money refunded and how much?

A20. Security refund amount is Rs.10,000 and will be refunded in a few months after you leave your room and submit back all the keys to the authorities.

NOTE: ALL THE POLICIES REGARDING HOSTEL ARE SUBJECT TO CHANGE WITH RESPECT TO POST-COVID GUIDELINES TO BE ADHERED BY THE COLLEGE.

Attendance

Q1.What is the minimum attendance required?

Ans. - It is compulsory for all the students to have at-least 66.67% attendance overall and the minimum attendance for society students is 30% (provided the absence in classes is due to society activities which is verified through society logs). Severe consequences might be taken against the students if they fail to meet the minimum attendance criteria.

Q2.Do the students get attendance for attending seminars/workshops etc.?

A2.Yes, the students are given attendance for attending seminars/workshops etc.

Q3. Do the students get attendance for society work?

A3. The students will not be getting attendance for societies' work but in place of that **LOGS** are given to them. It is compulsory for all the society students to attend at-least 30% of their classes in each subject.

The record of Logs is maintained by the societies itself which are marked at the end of the semester. Attendance may carry 5 marks in internal assessment depending on the subject but marks are not given for Logs.

Q4. How to submit the logs?

A4. Towards the end of every semester students would be asked to submit a copy of the log register (usually maintained by a society student council member) showing their attendance to their respective subject teachers or one particular teacher. It will be the duty of the student to ensure her logs are maintained properly and submitted in due time when asked to avoid any problems.

Exams**Q1. How are the practical and theory exams segregated?**

A1. Most subjects have 75 marks theory exam and 25 marks for attendance and internals.

Each subject has a different marking system which is given by the university guidelines.

In practical subjects like IT tools for Business, Financial Database and Software etc. , a proper weightage is given to the practical portion (usually 50%).

Q2. Are the students allotted centres for giving their exam?

A2. No, the students have to give the exam in college itself but the timings for exams may differ as per the University Guidelines.

Q3. What is the marking system for examination?

A3. As far as the main exam is concerned, the results are displayed on the university portal. The students will have to login and check their results. They are allotted SGPA for the semesters and the final CGPA at the end of the year.

Q4. What are the guidelines if the exams are conducted online (OBE)?

A4. As per the latest University Guidelines, the choice for deciding the mode of examination is totally in the hands of students. Depending upon the resources and comfort, they can decide whether to go for online exams or offline. So, if Delhi University gives instructions to conduct OBE in online mode for first years as well, students would be given explicit instructions by the university and the college as well. A student would also be allowed to contact the university (as per instructions) or a faculty member from DMFS in case of any queries.

Future Prospects & Placements**Q1. How do these courses prepare my ward for the future?**

A1.

- The BBA (FIA) and BMS course offers knowledge and training in management and leadership skills to prepare them for managerial roles and entrepreneurship.
- During the tenure of the course, candidates learn various aspects of business administration and management through classroom lectures and practical projects like internships.
- BBA (FIA) and BMS, both are specialized courses designed for students with an analytical and computative bent of mind. She should be able to grasp concepts of finance, economics, operations, human resources etc. The program is also meant for those who want to pursue a professional course for graduation and want a career in the corporate management sector.

Q2. What are the internship opportunities and job prospects available after BMS/BBA (FIA)?

A2. Our students have interned at many companies and at various profiles including Sales, HR, Finance, Marketing, Business Development and Content writing. Some of the companies where our students have worked in the past are HCL, Deloitte, Ernst & Young, Hero Moto Corp, Crisil, Bajaj Capital and many more.

On completion of BBA (FIA) and BMS, aspirants generally opt for an MBA. However, candidates can also choose to explore job opportunities in various fields like banking, financial sector, NBFCs, Stock Market, urban infrastructure & real estate management, business consultancies, advertising, manufacturing and in Government sectors to name a few. Some of the job profiles and top companies offering jobs to Management and Finance graduates are:

Major Job profiles

- Human Resource Executive
- Marketing Executive
- Marketing Manager
- Sales Executive
- Research and Development (R&D) Executive

Major Companies

Tata Consultancy Services (TCS)	Hindustan Unilever
International Business Machines (IBM) Corp	Ernst & Young (EY)
Hewlett-Packard	ICICI Bank
Microsoft	Mc Kinsey and Company
Deloitte	Sony

Q3. How does the college help the students in regards to placements?

A3. The college has a training and placement cell for this purpose. The Placement cell works to equip students with industry specific knowledge. Over the years, the cell has experienced the visit of leading corporates, consulting giants and other renowned companies. Alongside we aid our students in terms of assistance in CV building and authentication, personal counseling and support along with creating a strong alumni network.

Q4. What is the average placement package for BMS/BBA (FIA) graduates from SRCASW?

A4. Mean salary package in session 2019-20 was 4 Lakh per annum.

Scholarships

Q1. Is the scheme open for all candidates enrolled in the College?

A1. Yes, this scheme opens for all candidates enrolled in the college. College accepts applications from students of all categories and courses. College fee concession forms shall be floated after 1st year admissions.

Q2. Is there any annual income ceiling for candidates to be included under the scheme? If yes, then what proof student needs to submit for the same?

A2. This scholarship is provided to students from economically weaker sections. There is no specified ceiling, but yes students are supposed to disclose annual family income in the scholarship form. As a proof of the same, salary Slip/affidavit stating annual family income from all sources is required to be submitted.

Q3. Does a student get a 100% refund? If No, then what is the amount of scholarship payable to a particular student?

A3. No, on getting sanctioned students gets concession upto ₹10,000. After interaction with the student, the concession amount to be given to applicable students is decided by the committee.

Q4. What all documents students need to submit?

Documents required to be submitted: -

- Scholarship Form (Available on College's Website)
- Salary Slip/Affidavit stating annual family income from all sources
- Self attested copies of mark sheets
- Fee Receipt
- Cancelled cheque of bank account in which refund money is to be received.
- Any other relevant supporting document

Q5. Who will verify the credentials of the students? How will payments be regulated?

Committee members of the respective departments will verify documents as well as interact with the student.

Payments will be made to the applicable students in their mentioned bank accounts.

Q6. Can the students apply anytime during the year?

No, students are notified to apply for fee concession after admissions are over. (By putting notices on the student notice board as well as on the college website).

Q7. Can the awardee claim any other scholarship (State/ Institute or other Ministry) during the tenure of award of this scholarship?

A7.No, the awardee cannot claim any other scholarship.

Alumni**Q1. Where do your alumni go after completing their graduation?**

A1.Many students after completing their graduation from our college got placed in MNC through college placement while many other students pursue their further study from institutes of repute such as IIMs, IITs, DTU, IIFTs. Some students from Batch 2017-20 started working on their own start up.

Q2. From where are your alumni pursuing their higher study?

A2.Many of our alumni have started their higher study from following institutes-Delhi Technical University, IIM(Ranchi), IIM (Rohtak), Indian Institute of Foreign Trade (Kolkata), Birla Institute of Technology, IIM(Udaipur), other Private B-schools.

Q3. Where do your alumni work?

A3.Our Alumni are working in various multinational companies such as Fidelity National Information Services (FIS), Chegg India, Amazon, etc.

Q4. How will current students be benefited from Alumni?

A4.DMFS believes in the strong power of our alumni who are making us proud around the globe. DMFS is going to establish an Alumni Association under which Alumni will act as a guiding force to our students for the availability of industry updates, career possibilities, motivation, career support through guest lectures, professional networking opportunities.